

Reserve Director (6239U), Reserve Field Stations &  
Nature Reserves - 64643  
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=234797>

Downloaded On: May. 21, 2024 6:34am

Posted Apr. 17, 2024, set to expire Jun. 30, 2024

<b>Job Title</b>	Reserve Director (6239U), Reserve Field Stations & Nature Reserves - 64643
<b>Department</b>	
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Apr. 17, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Research/Technical/Laboratory Agriculture/Animal Care
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**Job Description**

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**Reserve Director (6239U), Reserve Field Stations & Nature Reserves - 64643**

About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

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The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](https://grow.berkeley.edu).

### **Departmental Overview**

The Angelo Coast Range Reserve is an 8051-acre natural history reserve in Northern Mendocino County, 3 hours north of the Bay Area and a 30 minutes' drive from Laytonville. A site within the UC Natural Reserve System (UCNRS) managed by UC Berkeley, Angelo serves the mission of the UCNRS--to contribute to the understanding and wise stewardship of the Earth and its natural systems by supporting university-level teaching, research, and public service. The Reserve has rugged topography, and vegetation that grades from riparian alders through stands of old growth Douglas fir, coast redwoods and mixed hardwood-conifer forest to chaparral at the higher elevations.

The primary work location for this position is at the Angelo Coast Range Reserve in Mendocino County, 30 minutes from Laytonville.

### **Application Review Date**

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The First Review Date for this job is: March 16, 2024

### **Responsibilities**

- Communicates with Reserve Steward and Faculty Director on a regular basis to set goals and objectives.
- Under general direction of the Faculty Director, develops and monitors budget, human resources and space planning.
- Coordinates activities with responsibility for results in terms of costs, methods, and participants. Provides physical assistance to Steward to sustain functions of the Reserve. Ensures as far as possible the safety of reserve users and staff, and protection of reserve biota, ecosystems, and infrastructure.
- Represents the Campus in developing partnerships with the local community, non- governmental organizations, and local, state, and federal agencies. Develops and maintains positive relations with agencies, tribes, and community organizations interested in environmental science, conservation, and management in the Eel watershed and the California North Coast. Hosts and coordinates the Angelo Reserve Advisory Board.
- Applies for grants and seeks donor support to support reserve infrastructure and support the Angelo Reserve's missions of education, research and outreach.

### **Required Qualifications**

- Knowledge of ecosystem science and management, including ecologically sensitive practices and safety and regulatory compliance.
- Analytical and report preparation skills to support proposal writing and to meet regulatory and budgetary reporting requirements.
- Ability to raise funds and manage budgets.
- Ability to facilitate and collaborate with a diverse group of constituencies on long- and short- term reserve activities, programs, planning, and fundraising.
- Ability to reside at or near the Reserve when on duty.
- Near daily presence from May to October, except for brief intervals on UC business, or on authorized days off and vacation periods.

### **Education/Training:**

- Bachelor's degree in related area and / or equivalent experience / training

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- First Aid and CPR.
- Environmental Health and Safety.

**Preferred Qualifications**

- Experience with administration and budget management, staff supervision, facilities and equipment operations and maintenance, land stewardship, and resource monitoring.
- Knowledge of facility planning, building construction, project management, and contract management.
- Ability to problem solve both personnel and technical issues at field stations.
- Skills in leadership, motivation of staff, public speaking, team-building, and understanding of diversity and equity issues.
- Ability to maintain high level of physical fitness, with ability to lift heavy objects.
- Ability to drive a truck, 4-wheeler, and tractor.
- Ability to safely operate power tools, preferably including construction tools, chain saws, etc.
- Ability to climb tall trees following appropriate safety protocols.
- Ability to acquire and maintain skills required for maintaining, repairing, and updating a tree-top wireless radio system for internet connectivity.

**Education/Training:**

- Master's or Ph.D. degree in related area and / or equivalent experience / training.
- "Red" card training.

**Salary & Benefits**

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the

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range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary range that the University reasonably expects to pay for this position is \$50,000.00 - \$62,350.00 (at the 50% fte).

- This is a 50%, part-time (20 hours per week), career position that is eligible for UC benefits.
- This position is exempt and paid monthly.

### **How to Apply**

To apply, please submit your resume and cover letter.

### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### **Mandated Reporter**

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

### **Driving Required**

A valid driver's license and DMV check for driving record is required.

### **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see [the U.S. Equal Employment Opportunity Commission](https://www.eeoc.gov)

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poster.

For the complete University of California nondiscrimination and affirmative action policy, please see the University of California [Discrimination, Harassment, and Affirmative Action in the Workplace](#) policy.

To apply, visit

[https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_APP\\_SCH](https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCH)

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

University of California, Berkeley

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