

Associate Director, Agricultural Research/Extension
Center (Prattville)
Auburn University

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Posted Feb. 18, 2021, set to expire Jul. 3, 2021

Job Title	Associate Director, Agricultural Research/Extension Center (Prattville)
Department	RS Prattville Rsch Ctr
Institution	Auburn University Auburn, Alabama
Date Posted	Feb. 18, 2021
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Director
Academic Field(s)	Agricultural - General
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Job Description

Job Summary

The Prattville Research Center of Auburn University is seeking candidates for the position of Associate Director. The individual selected for this position will provide leadership to the center in collaboration with the Director of Experiment Station Research Operations, administration, Department Heads, and Dean for the College of Agriculture and the Director and Associate Directors of the Alabama Agricultural Experiment Station.

Essential Functions

Responsibilities include overseeing the day to day operations and implementation of operational and research projects at the center to support all AAES programs related to row crop production for research, teaching, and/or extension programs. Specific duties may vary based upon departmental needs and may include the following:

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- *Planning, overseeing, and implementing all aspects of a research unit to include design, system installation, operation, and data collection for row crop research, teaching, and extension projects.
- *Interacting with a variety of individuals and groups for tours, seminars, and presentations.
- *Scheduling, monitoring, and maintaining records of research.
- *Procuring equipment and supplies to sustain research projects.
- *Supervising machinery operation, maintenance, and repair.
- *Supervising and/or monitoring clean up and sanitation of research facility and equipment.
- *May assist in the development and monitoring of the department budget.
- *Ensuring compliance with pesticide application, procedure, and standards, as well as other regulations specific to execution of job responsibilities;

Full supervisory responsibility for other employees is a major responsibility and includes directing and coordinating work schedules, training, evaluating, and making or recommending pay, promotion or other employment decisions.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact