

Agriculture and Natural Resource Agent – Lowndes and
Wilcox Counties
Tuskegee University

Direct Link: <https://www.AcademicKeys.com/r?job=158229>

Downloaded On: Jun. 24, 2021 2:42am

Posted May 3, 2021, set to expire Aug. 31, 2021

Job Title	Agriculture and Natural Resource Agent – Lowndes and Wilcox Counties
Department	
Institution	Tuskegee University Tuskegee, Alabama
Date Posted	May 3, 2021
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Agricultural - General
Apply Online Here	https://www.tuskegee.edu/discover-tu/human-resources/staff-positions/agriculture-and-natural-resource-agent-lowndes-and-wilcox-counties

Apply By Email

Job Description

Agriculture and Natural Resource Agent - Lowndes and Wilcox Counties

Posting Date: May 1, 2021

Posting End Date: July 1, 2021

Position: Agriculture and Natural Resource Agent - Lowndes and Wilcox Counties Location: College of Agriculture, Environment and N & S/TUCEP

Status: Full-Time (Exempt)

Special Qualifications

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In keeping with the President's commitment to Tuskegee University becoming an "Outcomes-Oriented University," the ideal Agriculture and Natural Resource Agent - Lowndes and Wilcox Counties will possess the willingness to use their expertise to assist in the University's efforts to be a sustainable academic organization committed to excellence.

Essential Job Duties and Responsibilities

This position seeks a highly-qualified candidate. The Agent will oversee all of the duties of providing direct assistance to county clientele in all of the counties within the service region of TUCEP designated for programming in Sustainable Agriculture, Natural Resource Conservation, and Food Systems Safety and Youth Development related to this area. Additionally, this position will assist other agents/resource specialists/interns in planning, implementing, and reporting their activities for TUCEP. This position is essential to the alignment of all programs delivered in all 20 plus counties served are aligned with accepted USDA outputs and outcomes, as well as other USDA designated regulations. Counties of responsibility will be Lowndes and Wilcox County. This position is located at the Lowndes County Extension office.

The successful candidate will:

Develop and prepare plans of work based on Tuskegee University Cooperative Extension Program Plan of Work in Food Systems and Safety, Food Security, Environmental Sustainability, Natural Resource Conservation and Climate Change.

Assisting in planning, monitoring, and evaluation of Extension and related programs in Sustainable Agriculture and Natural Resource Conservation.

Prepare timely staff reports as required.

Establish and maintain a local Extension Advisory Council.

Participate in in-service training, formula course work and short courses.

Publicize on-going educational and public relations programs to inform organizations, agencies, and the general public of programs and activities.

Provide leadership directly to clientele by contacts, other agents, faculty, and agencies,

Work closely with Family, Home, and Consumer Science Agents to build comprehensive programming in assigned counties.

Meet the community needs related to diverse audiences.

Develops and conducts relevant interdisciplinary programs with faculty/staff members based on critical issues, conducts promotional efforts to expand the public's knowledge of extension programs.

Utilize current TU's research data and information on emerging issues in community development and teaching and demonstrates personal interest and involvement in the community by participating in and supporting civic/community activities organizations and networking with community leaders.



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Serves on TUCEP Committees for ExERT, BTW Summitt, TAPS, and/or Farmers Conference.
Other duties as assigned by the Extension Administrator or Associate Dean for Extension

Qualifications

Bachelor of Science degree in agriculture, natural resources, or a closely related field with noted experience

Must demonstrate the ability to communicate and work within teams

Must be able to teach effectively

Preferred Qualifications

Master's degree in agriculture, natural resources, or closely related field

Salary

Commensurate with education, training, and experience

Additional Position Information:

This position require weekend and after work hours' job responsibilities, depending on assignments

This position require travel? Yes, out-of-state (conferences, workshops, and training) (for all except the Coordinator and Agent positions add local travel (mainly))

This position is funded through restricted outside funding

**The statements contained in this job announcement reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. **

APPLICATIONS will be accepted in the Office of Human Resources. Each applicant, including all current/existing employees, must complete and submit a Tuskegee University employment application, resume/CV, a list of (3) to (5) references (with detailed contact information) and copies of unofficial



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transcripts (official transcript(s) will be required upon hire). Applicants must meet the minimum qualifications and submit a completed application packet in order to be considered for the position. The University reserves the right not to fill the position in the event of budgetary or operational constraints.

Office of Human Resources

Attn: Employment/Recruitment

1200 West Montgomery Road

101 Kresge Center

Tuskegee University

Tuskegee, Alabama 36088

Email Address: employment@mytu.tuskegee.edu Fax: 334-724-4319

Equal Employment Opportunity Employer-Male/Female/Veteran/Disabled

Federal law requires identity and employment eligibility verifications on Form I-9 within three (3) business days

of employment. Must be able to pass a drug screen and background check.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact