

Assistant/Associate Extension Agent (Horticulture)
LSU Agricultural and A&M College

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Posted Oct. 18, 2021, set to expire Feb. 17, 2022

Job Title	Assistant/Associate Extension Agent (Horticulture)
Department	Northeast Region
Institution	LSU Agricultural and A&M College TBD, Louisiana
Date Posted	Oct. 18, 2021
Application Deadline	Nov. 24, 2021
Position Start Date	Available immediately
Job Categories	Research Scientist/Associate
Academic Field(s)	Horticulture Agricultural Extension
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Job Description	

POSITION VACANCY ANNOUNCEMENT

Assistant/Associate Extension Agent (Horticulture)

Job Description

Work Location: This position will be domiciled in one of the assigned parishes. The area to be served is Catahoula, Concordia, East Carroll, Franklin, Madison, and Tensas Parishes in Northeast Louisiana. The position will focus on horticultural needs in the assigned parishes.

Position Description: The position is a full-time 12-month, non-tenure track position with a 100% extension appointment. The candidate will be required to cooperate with research and extension faculty to support the mission and overall goals of the LSU AgCenter. The agent will have responsibilities for all horticultural programs in Catahoula, Concordia, East Carroll, Franklin, Madison,

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and Tensas Parishes, including existing Master Gardener groups. The successful candidate for this position will be required to create an annual plan of work and program evaluation plan addressing turf grass, ornamentals, and vegetables along with alternative (non-traditional) horticulture enterprises. The selected candidate will serve as a horticultural resource to other ANR agents in the assigned parishes. The individual will be responsible for establishing an advisory committee to assist in the development and implementation of programming objectives and for promoting the development of local leadership and volunteers through training and involvement. Responsibilities will include planning and conducting educational programs, such as spring and fall garden forums, plant disease and insect pest clinics. The successful candidate will be expected to provide leadership to the development and maintenance of demonstration gardens through the engagement of Master Gardeners or other interested community volunteers. It is expected that educational programs will be held throughout the assigned six parish area including, but not limited to, the LSU AgCenter Scott Research, Extension and Education Center, local nurseries, and shopping centers. The individual will be responsible for building and maintaining relationships with local and regional organizations and local governing bodies, as well as maintaining a cooperative working relationship with the AgCenter's regional and state personnel, and the state Horticulture Council, to provide maximum program impact. As an Extension employee the agent must continue professional development and remain current with research and its application to programming. The individual will be responsible for other tasks as may be assigned by the Northeast Regional Director. The applicant will be required to document and publish information in several forms, including but not limited to extension publications, fact sheets, newsletters, web-based articles, and social media. The successful candidate also will participate in professional and technical meetings, field days and other outreach opportunities, as necessary, to inform horticulture clientele and enhance professional development.

Qualification Requirements: A baccalaureate degree in horticulture, agricultural education, agricultural/environmental science, biological sciences, or closely related area is required. The applicant must have an undergraduate degree with an overall grade-point average of at least 2.5 (all GPA requirements based on a 4.0 system) or a master's degree or a current grade-point average of at least 3.0 on at least 12 hours of graduate credit. A master's degree in a field listed above is desired. The applicant must demonstrate effective oral and written communication skills. Experience in recruiting, training and supervising volunteers and experience in teaching and applying principles of leadership development is also desired. Knowledge of public relations and the ability to cope with change are highly desirable characteristics. Ability to work with and through others is essential, as is the ability to function with minimum supervision.

Salary and Benefits: Salary will be commensurate with qualifications and experience. The LSU AgCenter has an attractive benefits package with a wide variety of benefit options. Benefits offered include retirement, multiple medical insurance options, supplemental insurances (dental, life, long-term



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disability, accident, vision, long-term care, etc.), Tax Saver Flexible Benefits Plan (saves tax dollars on some child care and medical expenses), university holidays (14 per year, typically includes a week off at Christmas), generous annual (vacation) and sick leave benefits, Employee Assistance Program, and possible educational leave and tuition exemption for coursework at campuses of the LSU System. Specific benefits depend on job category, percent effort and length of employment.

Conditions of Employment: A personal automobile and appropriate insurance coverage is required (travel allowance provided). Satisfactory completion of a specific graduate level extension course (3 credit hours) is required in the first two years of employment. Additionally, a faculty member who does not have a related master's degree must complete either an additional 12 hours of related graduate level coursework or have 6 total years of extension experience to be promoted to associate agent and such promotion must occur in the first seven years of employment.

Application Deadline: November 24, 2021, or until a suitable candidate is identified.

Application Procedure: Apply online at <https://lsu.wd1.myworkdayjobs.com/LSU>. Original transcripts required prior to hire. The application package should be submitted online as a single PDF file with the application materials organized as follows: (a) cover letter; (b) resume; (c) university transcripts; (d) two letters of recommendation; and (e) names and contact details of at least three references. Paper, faxed or e-mailed application materials will not be accepted, except that in lieu of attaching the reference letters online, they may be sent directly to:

Dr. Melissa Cater
Regional Director
LSU AgCenter Northeast Region
212-B Macon Ridge Road
Winnsboro, LA 71295
Email: mcater@agcenter.lsu.edu
Phone: 318-435-2903; Fax: 318-435-2902
Web site: www.lsuagcenter.com

The LSU Agricultural Center is a statewide campus of the LSU System and provides equal opportunities in programs and employment. An Equal Opportunity/Affirmative Action Employer.

Contact Information

Please reference Academickeys in your cover letter when



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applying for or inquiring about this job announcement.

Contact

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