

Service Technical Representative – Data
Processing/Computer Services (Regional Technical
Support)
LSU Agricultural and A&M College

Direct Link: <https://www.AcademicKeys.com/r?job=185202>

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Posted May 6, 2022, set to expire Sep 5, 2022

Job Title Service Technical Representative – Data
Processing/Computer Services (Regional Technical
Support)

Department Iberville Parish

Institution LSU Agricultural and A&M College
St. Gabriel, Louisiana

Date Posted May 6, 2022

Application Deadline May 27, 2022

Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Agricultural - General

Apply Online Here <https://lsu.wd1.myworkdayjobs.com/LSU>

Apply By Email

Job Description

POSITION VACANCY ANNOUNCEMENT

WORK LOCATION: LSU AgCenter, St. Gabriel, Louisiana

POSITION DESCRIPTION: General responsibilities include installing, setting up, maintaining, and repairing computers and related equipment in a Windows environment; configuring and supporting packaged software such as Microsoft Office and Windows operating systems; installing and setting up of Windows based software, peer to peer networking software and hardware, and telecommunications hardware (including wireless access and handheld devices), wiring and connections. The person filling this position will be expected to successfully diagnose problems by telephone, remote

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access tools, and onsite visits; research computing equipment and software to guide purchasing decisions; and work with others in IT to provide technical training to users and peers. The geographic area of responsibility will generally be the southcentral part of Louisiana. Overnight travel will occasionally be required. This person reports to the Assistant Director for IT Support in LSU AgCenter Information Technology.

QUALIFICATION REQUIREMENTS: A four-year baccalaureate degree from an accredited university IS REQUIRED. Applicants must also have two or more years of experience with the Microsoft Windows 10 operating systems and the Microsoft Office suite of applications. Strong analytical and technical communication skills are required. Candidates must be self-starters who also work well with a broad spectrum of personality types and can learn and adapt quickly. Applicants must be able to climb, balance, stoop, kneel, crouch, and crawl as well as lift and handle 50 lbs. They must also have a cellphone with voice and data services and have or be able to obtain a valid Louisiana driver's license, as well as a reliable vehicle for driving to area sites (a travel allowance will be provided for business travel in a personal vehicle).

SALARY AND BENEFITS: Salary will be commensurate with qualifications and experience. The LSU AgCenter has an attractive benefits package with a wide variety of benefit options. Benefits offered include retirement, multiple medical insurance options, supplemental insurances (dental, life, long-term disability, accident, vision, long-term care, etc.), Tax Saver Flexible Benefits Plan (saves tax dollars on some child care and medical expenses), university holidays (14 per year, typically includes a week off at Christmas), generous annual (vacation) and sick leave benefits, Employee Assistance Program, and possible educational leave and tuition exemption for coursework at campuses of the LSU System. Specific benefits depend on job category, percent effort and length of employment.

APPLICATION DEADLINE: May 27, 2022, or until a suitable candidate is identified.

DATE AVAILABLE: Upon completion of the selection process - anticipated start date of July 1, 2022.

APPLICATION PROCEDURE: Must apply online at <https://lsu.wd1.myworkdayjobs.com/LSU> (or through Workday for internal applicants) by attaching resume, cover letter, university transcripts, and contact information for at least two references. Two letters of recommendation must also be provided. Paper, faxed or e-mailed application materials will not be accepted, except that in lieu of attaching recommendation letters online, they may be sent directly to:

RTSS Search Committee

LSU AgCenter Information Technology

118A Knapp Hall

Baton Rouge, LA 70803

Email: rtssvacancy@agcenter.lsu.edu

Web site: www.lsuagcenter.com

The LSU Agricultural Center is a statewide campus of the LSU System and provides equal



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opportunities in programs and employment.

An Equal Opportunity/Affirmative Action Employer.

Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

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