

Department Head- Professor/Associate Professor (Job  
F#287)  
Tuskegee University

Direct Link: <https://www.AcademicKeys.com/r?job=185709>

Downloaded On: Jun. 24, 2022 9:20pm

Posted May 13, 2022, set to expire Sep. 12, 2022

<b>Job Title</b>	Department Head- Professor/Associate Professor (Job F#287)
<b>Department Institution</b>	Tuskegee University Tuskegee, Alabama
<b>Date Posted</b>	May 13, 2022
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Associate Professor Department Head/Head/Chair
<b>Academic Field(s)</b>	Environmental Science & Ecology Animal Science Agronomy/Plant & Soil Sciences Agricultural - General
<b>Job Website</b>	<a href="https://www.tuskegee.edu/discover-tu/human-resources/faculty-positions/department-head-professorassociate-professor-job-f287">https://www.tuskegee.edu/discover-tu/human-resources/faculty-positions/department-head-professorassociate-professor-job-f287</a>

**Apply By Email**

**Job Description**

Position: Department Head (Professor/Associate Professor)

Department: CAENS/DAES

Status: Full Time, Tenure Track

Special Qualifications

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In keeping with the President's commitment to Tuskegee University becoming "One Tuskegee", the ideal Department Head (Professor/Associate Professor) will possess the willingness to use their expertise in transforming Tuskegee into a leading 21st century living and learning environment.

### Essential Job Duties and Responsibilities

While the area of specialization is open the candidate must possess the ability to teach introductory as well as advanced courses in fields of Agricultural and Environmental Sciences, such as Animal Sciences, Plant and Soil Sciences, Environmental Sciences, or related disciplines.

Administer retention student advisement class schedule planning in general supervision of teaching, service, and related activities of the department.

Develop best practices to recruit and retain scholarly students.

Provide the vision and leadership to ensure greater entry of our student into clinical biomedical research and professional careers.

Pursue an independent scholarly research program publish in peer reviewed high impact journals

Develop successful grant proposals to attract external funding to support the research program

Build productive and long-term relationships with alumni and corporate sponsors

Mentor new faculty and foster a positive and growing environment

Provide effective leadership to the departments faculty who will be required to be innovative in proactive and teaching effectiveness

Assist in program curriculum

Ensure that all faculty follow department policies and procedures

Analyze all department related issues and provide immediate resolutions

Demonstrate collegiately and service to the college and university community at large by serving on various committees

Lead faculty students and staff acquiring and/or improvising skills to support teaching research and service

Uphold institutional policies in teaching research and service to support student development and ensure compliance with deadlines fulfillment of those policies as stipulated in the calendar

Promote programs for scholarship, professional growth, academic welfare, and personal development of faculty and students

Supervise and evaluate teaching effectiveness and improvement of instruction

Enforced approved reporting sequence Student-Faculty-Head-Dean-Provost-President to and handling of academic matters

Collaborate with faculty and committees of the department in connection with the following

Formulation of curriculum proposals and other educational policies to enhance the instructional program of the department

Preparation of class schedules and assignments of classes to the Department's faculty, with the

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appropriate coordination and approval through the CAENS Dean and Provost  
Preparation with assistance of the faculty and particularly department heads, of budget  
recommendations for submissions to the Dean, Provost, and/or President  
Development and application of measure to evaluate individual faculty teaching performance  
Regulation and control of expenditures in keeping with authorized budget and efficient utilization of  
resources  
Cooperation with other departments and with programs of the University faculty  
Assistance in the total development in over-all administration of a superior of research and instruction  
Enhancement of the overall public relations and developmental efforts of the University  
Carrying out the programs of the department within the financial constraints and financial policies of the  
University  
Making and adjusting programs of study for students enrolled into department in general accordance  
with academic regulations  
Effecting minor adjustments of curricula of the department and conferring with the de Dean and provost  
in making other adjustments within the establish policy of the University  
Represent the Department, College, and University at professional meetings  
Teach at least two courses each semester (minimum FTE for teaching 50%)  
Advise the Dean, regularly, through conferences and reports, on the status of the academic program  
and personnel, educational goals, accreditation of programs and other matters, that will lead to  
providing excellent academic programs  
Perform other duties as required and a sign by the Dean, Provost, and President  
Earned doctorate from an accredited institution of higher education and possess the qualifications  
necessary to hold a tenured position  
Five or more years of college teaching in related field to the appointment up associate or full professor  
with tenure  
Experience with integrated practice and/or collaborative learning  
Evidence of scholarly activity through publications  
Evidence of strong track record of receiving external grant funds  
Significant relevant and successful experience in a comparable administrative leadership position in  
higher education  
Ability to harness and manage financial resources  
Demonstrate organizational and teambuilding skills with the ability to foster productive relationships  
among students, faculty, staff, and alumni

#### Qualifications

A Ph.D. degree in Animal, Plant and Soil, or Environmental Sciences or related disciplines  
Experience teaching in higher education

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Ability to teach in an interdisciplinary setting

Knowledge of animal, poultry, and veterinary sciences as related to the field of agriculture and related areas

Experience in animal production and related areas

Ability to work with faculty, staff, students, and other stakeholders

Ability to solve problems and make decisions independently.

Demonstrate the ability to work independently with little supervision and a good team player.

Excellent communication (both oral and written) and interpersonal skills.

Skills in using Microsoft Office (Excel, Word, PowerPoint, Publisher) and data analysis packages

Experience in organizing training, seminars, workshops, meetings, and/or field days

Ability to conduct impact assessments and prepare progress reports

#### Additional Position Information

This position does require weekend and after work hours during peak season

This position will require traveling occasionally

This position is partial basic and grant funding

This position is a full-time position

\*\*The statements contained in this job announcement reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. \*\*

#### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact