

Instructor (Program Development and Evaluation)
LSU AgCenter

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Posted Nov. 28, 2023, set to expire Nov. 9, 2024

Job Title	Instructor (Program Development and Evaluation)
Department	East Baton Rouge Parish
Institution	LSU AgCenter Baton Rouge, Louisiana
Date Posted	Nov. 28, 2023
Application Deadline	Mar. 1, 2024
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Agricultural Extension Agricultural - General
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Job Description	

POSITION VACANCY ANNOUNCEMENT

Job Description

Work Location: Louisiana State University Agricultural Center, Baton Rouge, LA, will be the work location. Extension faculty working within the organization, development and evaluation area provide leadership for extension programming and work directly with extension agents and specialists to provide training, educational materials, and assistance for extension program development and evaluation.

Position Description: The LSU AgCenter is seeking a dynamic and experienced Program Development and Evaluation Specialist to join our extension team. The successful candidate will play a

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pivotal role in supporting agents and specialists by providing training, guidance, and resources in the development of programs that address existing needs within the communities we serve. This position will provide regular assistance to state regional and parish faculty to evaluate the impact of extension programs, including but not limited to 4-H youth development, Nutrition and Community Health, and agricultural and natural resources disciplines, as well developing training strategies and resource materials to ensure proper evaluation of extension program impact. This position requires a thorough understanding of AgCenter programming, evaluation processes, Cooperative Extension principles, a passion for community development and engagement, and the ability to collaborate effectively with diverse stakeholders. The successful candidate will be expected to provide technical guidance for the extension leadership team and various unit heads regarding professional development and extension program evaluation.

Key Responsibilities:

Program Development Training: Provide training sessions, workshops, and resources to enhance the skills of agents and specialists in designing effective programs. Offer guidance on needs assessment, stakeholder engagement, program planning, implementation, and evaluation.

Resource Development: Curate and develop resources, including educational materials, templates, and best practice guides, to support program development efforts. Ensure resources are accessible, relevant, and evidence based.

Collaboration and Support: Collaborate closely with agents and specialists to assist them in program development initiatives. Offer ongoing support and mentorship to ensure the successful execution of programs.

Program Evaluation: Collaborate with other specialists to develop evaluation metrics and methodologies to assess the impact and effectiveness of developed programs.

Documentation and Reporting: Maintain accurate records of program development and evaluation activities. Assist other specialists with developing regular reports detailing the progress, outcomes, and impact of programs developed by agents and specialists.

Qualification Requirements: M.S. required, PhD preferred by start date, in Extension Education, Agricultural Education, or other discipline related to the duties of the position.

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Minimum of 5 years of related experience required.

- Experience in developing programs and conducting extension evaluations is highly desirable.
- Desire land grant experience, experience with program evaluation, and demonstrated experience with data collection and management.
- Strong interpersonal and organizational skills are essential.

Salary and Benefits: Salary will be commensurate with qualifications and experience. The LSU AgCenter has an attractive benefits package with a wide variety of benefit options. Benefits offered include retirement, multiple medical insurance options, supplemental insurances (dental, life, long-term disability, accident, vision, long-term care, etc.), Tax Saver Flexible Benefits Plan (saves tax dollars on some child care and medical expenses), university holidays (14 per year, typically includes a week off at Christmas), generous annual (vacation) and sick leave benefits, Employee Assistance Program, and possible educational leave and tuition exemption for coursework at campuses of the LSU System. Specific benefits depend on job category, percent effort and length of employment.

Date Available: Upon completion of interview process.

Application Deadline: March 1, 2024, or until a suitable candidate is identified.

Application Procedure: Apply online at <https://lsu.wd1.myworkdayjobs.com/LSU> (or through Workday for internal applicants) by attaching files containing a letter of application, curriculum vita, official university transcripts, three letters of reference and a statement describing how diversity would figure into your teaching, research, or extension activities. Paper, faxed or e-mailed application materials will not be accepted, except that in lieu of attaching the reference letters online, they may be sent directly to:

Lisa Arcemont

LSU AgCenter

131 J.C. Miller Hall



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The LSU Agricultural Center is a statewide campus of the LSU System and provides equal opportunities in programs and employment. An Equal Opportunity/Affirmative Action Employer.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact