

## Extension Agent I – Rural Community Health University of Florida

Direct Link: <https://www.AcademicKeys.com/r?job=243539>

Downloaded On: Aug. 31, 2024 12:17am

Posted Aug. 22, 2024, set to expire Sep. 20, 2024

<b>Job Title</b>	Extension Agent I – Rural Community Health
<b>Department</b>	UF/IFAS Extension
<b>Institution</b>	University of Florida East Palatka, Florida
<b>Date Posted</b>	Aug. 22, 2024
<b>Application Deadline</b>	Sep. 20, 2024
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Core Faculty
<b>Academic Field(s)</b>	Agricultural Extension
<b>Job Website</b>	<a href="https://explore.jobs.ufl.edu/en-us/job/530398/extension-agent-i-rural-community-health">https://explore.jobs.ufl.edu/en-us/job/530398/extension-agent-i-rural-community-health</a>
<b>Apply Online Here</b>	<a href="https://explore.jobs.ufl.edu/en-us/job/530398/extension-agent-i-rural-community-health">https://explore.jobs.ufl.edu/en-us/job/530398/extension-agent-i-rural-community-health</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Job Description:

The [Institute of Food and Agricultural Sciences](#) is creating an environment that affirms community across all dimensions. We particularly welcome applicants who can contribute to such an environment through their scholarship, teaching, mentoring, and professional service. If an accommodation due to a disability is needed to apply for this position, please call 352-392-2477 or the Florida Relay System at

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800-955-8771 (TDD) or visit [Accessibility at UF](#) .

The Florida Cooperative Extension Service is a partnership between state, federal, and county governments that provides quality, relevant education, and research-based expertise to foster healthy people, a healthy environment, and a healthy economy. We are the resource that helps educate Floridians to address issues related to agriculture, natural resources, youth development, families, and communities.

University of Florida/IFAS Extension and Putnam County seek to fill a 12-month, permanent status-accruing Rural Community Health Extension Agent position. As the Agent, you will provide direction and leadership to develop, implement, evaluate, and report on a comprehensive health extension program. The focus areas will be human nutrition, healthy lifestyles, and improving individual and community health and well-being. You will empower individuals and families to adopt healthy eating habits and lifestyle behaviors that can prevent or delay the onset of chronic illnesses such as heart disease, hypertension, hyperlipidemia, and diabetes. You will also deliver programs that improve individual and community health outcomes and help navigate pathways for access to appropriate health care for rural and underserved communities in Putnam County.

### **What you will do:**

- Design, teach, evaluate, and report on community-based educational programs focused on human nutrition, healthy lifestyles and preventive care.
- Implement programs and provide services that reflect the varied needs of the community.
- Manage volunteer systems and extend educational efforts through these systems.
- Collaborate with local media outlets to promote and disseminate educational information.
- Establish an advisory committee of citizens and professionals to analyze the County situation, identify priority issues, and assist with program design to reach priority populations.
- Manage financial resources to support extension programs.
- Manage program components including program policies, records, risk management, communication, and educational materials.
- Establish and maintain an effective system for accountability and public information to all relevant individuals, groups, organizations, and agencies.
- Develop and sustain partnerships with community agencies and leaders, businesses, and the general public on nutrition and healthy lifestyles.
- Prioritize programming efforts based on the Florida Department of Health (FDOH) Community Health Assessment for Putnam County and collaborate with the local health department on relevant education and outreach programs.

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- Develop effective working relationships with the 4-H Youth Development program.
- Following all University of Florida and Putnam County policies and procedures.

As a University of Florida faculty member, you will work to acquire grants and in-kind support, lead interdisciplinary efforts, develop creative works (presentations, fact sheets, posters, webpage tools), engage in social media platforms for professional outreach, write non-technical educational materials for clientele, and pursue academic excellence in professional associations. You will assume other responsibilities as assigned by the County Extension Director or District Extension Director.

The successful candidate will demonstrate the ability to collaborate with community agencies, governmental entities, and individual community leaders in collaborations and partnerships. You must have the ability and desire to work effectively with culturally, ethnically, and socioeconomically varied audiences. You will create a report of accomplishment (ROA)/plan of work (POW) annually, and you will be expected to attain permanent status and promotion per UF/IFAS guidelines.

### **Further information:**

Employment is contingent on the results of a drug screening and background check as required by Putnam County government and the University of Florida.

Extension is a partnership between state, federal, and county governments to provide scientific knowledge and expertise to the public. As such, all partners are involved in the supervision of the office and contribute to the salary and support resources. The primary goal of Extension is to disseminate the latest knowledge and applicable technologies in agriculture, human and natural resources, and the life sciences to sustain and enhance the quality of human life. The UF/IFAS mission is accomplished through Extension faculty members, scientists, educators, administrative staff, and volunteers working cohesively throughout Florida's 67 counties.

Candidates will be reviewed as applications are received, but please be aware that interviews might not be scheduled until 4 to 6 weeks after the position closing date.

### **Expected Salary:**

Commensurate with Education and Experience

### **Minimum Requirements:**

- A bachelor's degree from an accredited college or university in family and consumer sciences,

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nutrition, dietetics, health & wellness, or a closely related field. We will accept applicants without a bachelor's degree if the degree is earned by August 2024.

- Strong interpersonal and communication skills.
- A commitment to customer service.
- Knowledge and experience in the use and application of information technology.
- Ability to possess (or be able to obtain) a Florida driver's license.
- Flexibility with working hours; willingness to work irregular hours, including evenings, weekends, and overnight travel.
- Candidates must have a commitment to [UF core values](#).

### **Preferred Qualifications:**

- A master's degree. If hired solely with a bachelor's degree, we want you to grow in your career. Therefore, you will be expected to progress at least halfway towards obtaining a master's degree within 6 years of employment.
- Previous experience with health and nutrition extension programs and experience as an extension agent or equivalent.
- Experience developing instructional materials and adopting educational curricula.
- Expertise in getting groups to work together for a higher goal, managing competing priorities, and adaptability to handle unexpected situations.
- Experience working with culturally, ethnically, and socioeconomically varied audiences.
- Bilingual (English/Spanish) ability.
- Experience in marketing, teaching, and evaluating educational programs.
- Experience working with and managing volunteers.
- Experience obtaining extramural funding.
- Excellent organizational skills and good record-keeping techniques.

### **Special Instructions to Applicants:**

Apply at [Careers at UF](#) by 11:55 p.m. (Eastern) of the posting end date, and attach:

- Cover letter that describes how your experience and qualifications have prepared you for this position
- Résumé or Curriculum vitae
- Unofficial copies of all transcripts (showing coursework) of your academic degrees

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**The following documents are also required** and may either be submitted through the above link at the time of application or sent separately to our office (below).

- [Current and Previous Employment Form](#)
- A minimum of 3 [reference rating forms](#) from your professional/academic references. **Applicants are responsible for sending the rating form link to their references.**
  - Reference forms will be kept on file for 1 year and will be automatically used with any of our extension agent positions you apply for during that time.

Reference rating forms and unofficial transcripts not submitted at the time of application should be submitted/postmarked by the next business day after the position's closing date. They may be submitted to:

UF IFAS Human Resources  
Faculty Recruitment and Hiring  
P O Box 110281  
Gainesville, FL 32611-0281

[ifas-hr@ifas.ufl.edu](mailto:ifas-hr@ifas.ufl.edu)

Fax: (352) 392-3226

Selected candidate will be required to provide an official transcript to the hiring department upon hire. A transcript will not be considered "official" if a designation of "Issued to Student" is visible. Degrees earned from an education institution outside of the United States are required to be evaluated by a professional credentialing service provider approved by [National Association of Credential Evaluation Services \(NACES\)](#).

Hiring is contingent upon eligibility to work in the US. The University of Florida is a public institution and subject to all requirements under Florida Sunshine and Public Record laws.

The [University of Florida](#) is an Equal Opportunity Institution. The University and greater Gainesville community enjoy a variety of cultural events, restaurants, year-round outdoor recreational activities, and social opportunities.

Health Assessment Required:Yes

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**Advertised:**19 Feb 2024 Eastern Standard Time

**Applications close:**20 Sep 2024 Eastern Daylight Time

### EEO/AA Policy

The University of Florida is an Equal Employment Opportunity Employer. The University is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information, and veteran status in all aspects of employment including recruitment, hiring, promotion, transfers, discipline, terminations, wage and salary administration, benefits, and training. The University and greater Gainesville community enjoy a variety of cultural events, restaurants, year-round outdoor recreational activities, and social opportunities.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact** UF IFAS HR Faculty Recruitment and Hiring  
Uf/Ifas Hr  
University of Florida  
PO Box 110281  
Gainesville, FL 32611-0281

**Fax Number** 352-392-3226

**Contact E-mail** ifas-hr@ifas.ufl.edu