

Manager of Training LSU AgCenter

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Posted Oct. 9, 2024, set to expire Feb. 8, 2025

Job Title	Manager of Training
Department	East Baton Rouge Parish
Institution	LSU AgCenter Baton Rouge, Louisiana
Date Posted	Oct. 9, 2024
Application Deadline	Nov. 1, 2024
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Agricultural - General
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Job Description	

POSITION VACANCY ANNOUNCEMENT

Job Description

This is a one-year state-funded, non-tenure track position. Continuation of employment will be dependent on funding availability, job performance, and continued need for the appointment. The LaHouse training center is a financially self-sustaining endeavor and the successful candidate must ensure training center profitability as a requirement for position renewal.

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Work Location: This position will be housed at the Louisiana State University AgCenter – LaHouse Resource Center in Baton Rouge, LA.

Position Description: The Manager of Training is a 12-month, non-tenure track position at the LaHouse Resource Center, part of the LSU Agricultural Center Department of Biological & Agricultural Engineering. This position focuses on expanding and enhancing the training programs for construction professionals, ensuring alignment with LaHouse's strategic plan and current and emerging industry needs. In addition to excellent organizational and financial management skills, this position requires advanced knowledge of building science and the ability to develop and deliver professional-level training to contractors, engineers, architects, and others engaged in the design and construction of buildings.

The successful candidate will develop and manage training programs, oversee training staff, ensure training center financial viability, and collaborate with industry partners to enhance statewide workforce development for resilient, sustainable, and healthy homes. The Manager of Training reports to the LaHouse director and is a member of the LaHouse leadership team, collaborating with the assistant director of research and other researchers, the LaHouse extension team, federal and state agencies, and industry and professional organizations. The Manager of Training supervises members of the LaHouse training team.

Duties and Responsibilities:

60% Training Program Development and Management

The successful candidate will be responsible for 1) overseeing and enhancing existing training courses, including Duct and Envelope Testing (DET) Certification, Lead Certified Renovator Training (RRP), and Mold Control and Remediation Training; and 2) developing and implementing new training programs on topics such as resilience, building codes, energy efficiency, inclusive design, and occupant health, in line with the LaHouse strategic plan. The training program's financial viability will be ensured by the manager through a combination of federal grant funds and participant registration fees. Thus, the manager is expected to actively initiate partnerships within the LaHouse team, other university faculty and staff, and state agencies to apply for federal workforce development training

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funding. The manager will oversee the scheduling, coordination, and logistics of training sessions regardless of which LaHouse team member delivers the training and will evaluate training effectiveness and make continuous improvements based on feedback and industry trends. As part of training program development and management, the manager of training will be expected to acquire industry-level certifications as part of the job duties. Training and certification will be paid for by the LaHouse training budget.

15% Collaboration and Outreach

The successful candidate will collaborate with industry professionals, government agencies, and academic partners to identify training needs and opportunities for new programs. As part of the LaHouse leadership team, the manager will build partnerships with local, regional, and national organizations to promote and expand LaHouse training programs. Within Louisiana, the manager will collaborate with Louisiana Sea Grant and the Louisiana Extension Service to integrate housing science and sustainability topics into broader educational initiatives.

15% Administration, Supervision and Leadership

Directly overseeing all training endeavors at LaHouse, the successful candidate will be responsible for all administrative aspects of training programs, including budget oversight and resource allocation. The manager will directly supervise and provide leadership and support to training staff, including part-time trainers and guest presenters. The manager will prepare regular reports on training activities, outcomes, and financial performance and will communicate the value and progress of LaHouse training programs to diverse audiences. The manager will assist the LaHouse Director in strategic decision-making related to the training operations of LaHouse.

10% Other Duties as Assigned

Minimum Qualifications: Master's degree in Engineering, Architecture, Construction Management, Education, Agricultural and Extension Education and Evaluation, or a closely related field. Two years' experience in developing and delivering construction industry training programs. Demonstrated

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success in acquiring federal funding for training programs. Knowledge of current building industry workforce development needs aligned with resilient, sustainable, and healthy homes. Strong leadership and organizational skills. Excellent communication and presentation skills. Proficiency in using Microsoft Office products, as well as relevant training software and tools. Ability to work collaboratively with various stakeholders. Valid driver's license and ability to occasionally attend and present at state, regional, national and international conferences representing LaHouse.

Preferred Qualifications: Demonstrated experience in outcome-based instruction design of technical curricula. Demonstrated completion of industry level training programs and acquired industry certifications or licenses (for example, professional engineer, certified floodplain manager, certified HVAC professional, certified home inspector, FORTIFIED evaluator, Home Energy Rating System [HERS] rater, energy auditor, duct and envelope tightness [DET] verifier). Demonstrated experience having responsible charge of an industry-level training center.

Salary and Benefits: Salary will be commensurate with qualifications and experience. The LSU AgCenter has an attractive benefits package with a wide variety of benefit options. Benefits offered include retirement, multiple medical insurance options, supplemental insurances (dental, life, long-term disability, accident, vision, long-term care, etc.), Tax Saver Flexible Benefits Plan (saves tax dollars on some child care and medical expenses), university holidays (14 per year, typically includes a week off at Christmas), generous annual (vacation) and sick leave benefits, Employee Assistance Program, and possible educational leave and tuition exemption for coursework at campuses of the LSU System. Specific benefits depend on job category, percent effort, and length of employment.

Application Deadline: November 1, 2024, or until a suitable candidate is identified.

Application Procedure: Apply online at <https://LSU.wd1.myworkdayjobs.com/LSU> (or through Workday for internal candidates) by attaching cover letter with detailed CV including educational, employment, and research or outreach experiences, official university transcripts, three letters of recommendation, and any other pertinent information. Letters of recommendation can be sent directly to:

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Dr. Carol Friedland

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The LSU Agricultural Center is a statewide campus of the LSU System and provides equal opportunities in programs and employment. An Equal Opportunity Employer.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact