

4-H Youth Development Coordinator - Madison County Auburn University

Direct Link: <https://www.AcademicKeys.com/r?job=251310>

Downloaded On: Aug. 12, 2025 3:52pm

Posted Jan. 9, 2025, set to expire Oct. 31, 2025

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| Job Title | 4-H Youth Development Coordinator - Madison County |
| Department | 4H Program |
| Institution | Auburn University Auburn, Alabama |
| Date Posted | Jan. 9, 2025 |
| Application Deadline | Open until filled |
| Position Start Date | Available immediately |
| Job Categories | Professional Staff |
| Academic Field(s) | Agricultural Extension |
| Job Website | https://www.auemployment.com/postings/50632 |

Apply By Email

Job Description

Make an impact in the lives of Alabama youth!

Location: This position will be housed in the Madison County Extension Office in **Huntsville, Alabama!**

Who we are:

The Alabama Cooperative Extension System is the outreach organization for the land grant mission of Auburn University and Alabama A&M University. Our educational programs grow from these two land grant university campuses to serve the people of Alabama. We deliver science-based educational programs that enable people to improve their quality of life and economic well-being. Our information and programs are available online or in person in all 67 County Extension Offices and at teaching sites throughout Alabama communities.

Who we're looking for:

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We are seeking a servant leader that has a passion for working with youth in Madison County! As a 4-H Youth Development Coordinator (4-H YDC), this position provides the opportunity to do something new every day — our 4-H YDCs work with animals, outdoors, STEM, gardening, cooking and everything in between. Must be willing to work as part of team and serve a diverse population. We expect all of our employees to uphold the following values: service excellence, team, inclusiveness, accountability and integrity.

Perks & Benefits:

This position allows for the opportunity to flourish in a self-directed work environment and in a variety of locations throughout the county as well as some travel. This position is an employee of Auburn University.

Reasons you'll love being a 4-H Youth Development Coordinator at ACES - Auburn:

- Job Satisfaction! Be a part of life-changing work in your community!
- Competitive retirement plan and benefits.
- Generous leave (including two weeks off during the holidays!)
- Fun, flexible & diverse work environment. Every day is different!
- Opportunity for professional growth and continual learning and engagement!
- Auburn University tuition assistance for yourself and dependents.
- Supportive leadership & peers. The ACES team supports you and your work!

About Auburn: At Auburn, our work changes lives. Ranked by U.S. News and World Report as a premier public institution, Auburn University is dedicated to shaping the future of the people of Alabama, the nation, and the world through forward-thinking education, life-enhancing research, scholarship, and selfless service. Auburn is nationally recognized for its commitment to academic excellence, community outreach, positive work environment, student engagement, and thriving community.

Why employees choose Auburn: Auburn University was named by Forbes Magazine as one of the state of Alabama's best employers, with employees staying an average of ten years. Employees enjoy competitive benefits that include top-notch health insurance, generous retirement plans, tuition assistance for employees and dependents, flexible spending accounts and more!

Learn more about Auburn's impact, generous employee benefits, and thriving community by visiting aub.ie/working-at-auburn.

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Specific Roles and Responsibilities of 4-H Youth Development Coordinators:

Serving under the supervision of the County Extension Coordinator, the primary role of non-tenure track 4-H Youth Development Coordinators is to provide programmatic leadership and program delivery to build life skills in Alabama youth.

- Develops leadership and engagement skills to grow and sustain the county 4-H program in five areas of excellence: forming a unified county 4-H team and program, utilizing consistent research-based curriculum resources, diversifying delivery modes tailored to today's youth, promoting plan-of-work development and teamwork at all levels, and aligning staff and position assignments to support program resources and delivery modes.
- Diversifies program delivery by learning new programs, resources, and skills offered by Program Priority Team (PPT), professional organizations, and networks in the key 4-H program subject areas: animals and agriculture, creative arts, environmental education, healthy living, leadership and citizenship, outdoor education, and science and technology.
- Stays current on demographic and socioeconomic change to include diverse voices in program prioritization and planning, and a commitment to developing and delivering inclusive and targeted programming.
- Outdoor work will be required at times. May be asked to work with or in proximity to animals, water, sporting equipment, plants, and wildlife.

Program Leadership:

- Provides leadership, direction, organization, and implementation of a broad-based county 4-H program.
- Provides experiential learning opportunities for youth through teaching and mentoring to improve knowledge, develop leadership skills and abilities, gain independence, and engage in personal growth and development in preparing for a positive role in society.
- Provides leadership to development of an annual county 4-H strategic plan that includes a youth demographic report, determines delivery mode application, and sets goals.
- Provides leadership to develop and implement a county 4-H annual program plan-of-work that ensures youth ages 9 to 18 have access to 4-H programming through a balance of delivery modes and curricula supported by State 4-H Office.
- Provides leadership for county 4-H Youth Council and works cohesively with County Extension Coordinator to provide leadership for the 4-H Adult Advisory Committee.
- Meets regularly with colleagues in SET to share needs assessment results, coordinate programs, and establish priorities and new initiatives.

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- Provides leadership and/or assists with county, regional, state, and national events as necessary, including required annual assignments to 4-H statewide events and 4-H summer camp.
- Cooperates with and informs County Extension Coordinators, State Extension Specialists, and appropriate Assistant Director for Programs and Assistant Director for Field Operations on 4-H programs, resources, protocols, and policies and has a positive working relationship with colleagues and clients in SET and PPT.

Program Management and Marketing:

- Serves as the leading program resource member of the County 4-H Team in the assigned county(s) (along with the County Extension Coordinator, County Extension Agent, Agent Assistant, and Administrative Support staff) with each team member carrying out specific roles and responsibilities.
- Responsible to County 4-H Team for providing expertise and leadership regarding policies, decisions, and directions of county 4-H program in alignment with ACES and Auburn University guidelines and policies.
- Promote and market Alabama 4-H and local, regional, and state programs in accordance with Auburn University and ACES communications and branding guidelines and requirements through all media sources.
- Maintains effective communication and develops networks and partnerships with volunteers, schools, agencies, and organizations to enhance program delivery and evaluation.
- Assures compliance with civil rights and affirmative action policies related to serving underserved and underrepresented audiences.
- Implements and enforces all Auburn University Risk Management requirements and policies designed to help keep our youth safe.
- Manages local data collection, including 4-H Online, in conjunction with program area requirements. Prepares evaluation summaries and success stories of delivered educational programs focused on short, intermediate, and long-term outcomes and impacts.
- Develops a communication plan to reach 4-H members and their families using all forms of traditional and social media to disseminate information and market programs and has a professional presence in major forms of media.

Volunteer and Resource Management:

- Provides leadership and coordination for 4-H volunteer development, including recruitment, orientation, and specialized training in conjunction with Auburn University Risk Management for

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Youth.

- Appropriately identifies, secures, and manages fiscal resources (contracts, grants, fees, donations, sponsorships) to support local and priority programs and initiatives within county, and may also assist with securing resources for multi-county, state, and national level events.
- Participate in grant funded projects led by State Extension Specialists or State Program Lead as necessary.
- Builds capacity of volunteers and partners in technical areas to strengthen programming through training.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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