

Assistant/Associate Extension Agent (Nutrition and
Community Health)
LSU AgCenter

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Posted Mar. 14, 2025, set to expire Nov. 9, 2025

Job Title	Assistant/Associate Extension Agent (Nutrition and Community Health)
Department	Grant Parish
Institution	LSU AgCenter Colfax, Louisiana
Date Posted	Mar. 14, 2025
Application Deadline	Apr. 14, 2025
Position Start Date	Available immediately
Job Categories	Core Faculty
Academic Field(s)	Agricultural Extension Agricultural - General
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Apply By Email	
Job Description	

POSITION VACANCY ANNOUNCEMENT

Job Description

Work Location: The area to be served includes a Grant and LaSalle Parishes. While this position will have responsibilities in the Central Region, the proposed domicile for this position is the Grant Parish Extension Office located in Colfax, Louisiana.

Position Description: This is a non-tenure track, agent level position (100% Extension NCH). The

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Assistant/Associate Extension Agent (Nutrition and Community Health) will serve as the Supplemental Nutrition Assistance Education Program (SNAP-Ed) agent and will work under the supervision and direction of the Parish Chair, Regional Director, NCH Regional Coordinator, and State SNAP-Ed Program Coordinator. **(80%)** The agent will provide primary leadership in planning, implementing, evaluating, and reporting nutrition education programming for Supplemental Nutrition Assistance Program recipients and other low-income families. The agent will work on Healthy Communities projects in Grant and LaSalle Parishes, designed to improve the nutrition and health of the SNAP-Ed eligible community members using a model that may be replicated across the state. The community development project will promote broad programs in health and nutrition education and physical activity opportunities in the parish. The agent will organize community-based nutrition advisory committees involving stakeholders, volunteers, and other health professionals to identify the most critical needs in the communities served as well as programs to address those needs. The agent will provide general nutrition programming for FOH (Flavors of Health) to other individuals and families as well in both parishes **(20%)**.

This position may require overnight travel and work in the evenings and weekends to attend and conduct programming to meet the needs of clientele. The incumbent is expected to be computer literate and able to use mobile devices such as iPads as teaching tools for nutrition education. The incumbent will support community nutrition for target population neighborhoods and will coordinate with staff and leaders to initiate community and school gardens as they relate to nutrition education. The incumbent is expected to complete an annual plan of work with teaching objectives and perform other tasks that may be assigned by supervisor(s). This individual will be responsible for reporting, in addition to following deadlines, for any other local or state reporting called upon to complete. Employee must maintain an extensive record keeping system which involves evaluation of knowledge, skills, and behavior change for accountability purposes. This individual will be responsible for reporting, in addition to following deadlines, for any other local or state reporting called upon to complete. The agent is expected to perform other tasks as assigned by supervisor(s).

Qualification Requirements: A baccalaureate degree in community nutrition, human foods and nutrition, family and consumer sciences, dietetics, public health, education or closely related field from an accredited college or university is required. A master's degree in nutrition or a health-related field is preferred. Must have an undergraduate degree with an overall grade-point average of at least 2.5 (all GPA requirements based on a 4.0 system) and a 3.0 for graduate work attempted, if any, **or** master's degree with an overall grade-point average of at least 3.0 or a current grade-point average of at least 3.0 on at least 12 hours of graduate credit. The applicant must demonstrate effective oral and written communication skills. Experience in recruiting, training and supervising volunteers and experience in

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teaching and applying principles of leadership development to both youth and adults is also desired. Knowledge of public relations and the ability to cope with change are highly desirable characteristics. Ability to work with and through others is essential as is the ability to function with minimum supervision.

Salary and Benefits: Salary will be commensurate with education and experience. The LSU AgCenter has an attractive benefits package with a wide variety of benefit options. Benefits offered include retirement, multiple medical insurance options, supplemental insurances (dental, life, long-term disability, accident, vision, long-term care, etc.), Tax Saver Flexible Benefits Plan (saves tax dollars on some child care and medical expenses), university holidays (14 per year, typically includes a week off at Christmas), generous annual (vacation) and sick leave benefits, Employee Assistance Program, and possible educational leave and tuition exemption for coursework at campuses of the LSU System. Specific benefits depend on job category, percent effort, and length of employment.

Conditions of Employment: A personal automobile and appropriate insurance coverage is required (travel allowance provided). Satisfactory completion of two specific graduate-level extension courses (6 credit hours) is generally required in the first two years of employment. Additionally, a faculty member who does not have a related master's degree must complete an additional 9 hours of related graduate level coursework to be promoted to associate agent and such promotion must occur in the first seven years of employment. An exception is that additional agent experience may be substituted for nine hours of coursework, but not for the two required courses.

Date Available: Upon completion of the selection process.

Application Deadline: April 14, 2025 or until a suitable candidate is identified

Application Procedure: Qualified candidates must apply online at <https://lsu.wd1.myworkdayjobs.com/LSU> (or through Workday for internal applicants) by attaching file(s) containing a curriculum vita, a letter of application, official university transcripts, and two letters of reference. Questions about the online application system should be directed to the HRM Office at

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225/578-0324. (Paper, faxed, or emailed application materials will not be accepted.) In lieu of attaching the letters of reference, they may be sent directly to:

Dr. Daniel Stephenson

Central Region Director

LSU Agricultural Center

8105 Tom Bowman Dr.
Alexandria, LA 710302

Phone: 318-473-6520

Email: dstephenson@agcenter.lsu.edu

Web site: www.lsuagcenter.com

The Louisiana Cooperative Extension Service is an Equal Opportunity Employer, and applications will be accepted without regard to race, religion, color, sex, national origin, age, or disability. Information on Equal Employment can be obtained from the EEO and Civil Rights Coordinator, 103 J. Norman Efferson Hall, LSU AgCenter, Baton Rouge, LA 70803. Phone 225.578.2258. It is the policy of the Louisiana Cooperative Extension Service to employ only United States citizens or aliens lawfully authorized to work in the United States.

The LSU Agricultural Center is a statewide campus of the LSU System and provides equal opportunities in programs and employment.

Contact Information

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Please reference Academickeys in your cover letter when
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Contact

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