

Deputy Director (0378C) - 81672
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=263683>

Downloaded On: Oct. 10, 2025 12:41am

Posted Oct. 9, 2025, set to expire Jun. 30, 2026

Job Title Deputy Director (0378C) - 81672
Department Stone Center for Environmental Stewardship
Institution University of California, Berkeley
Berkeley, California

Date Posted Oct. 9, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Associate/Assistant Director
Professional Staff

Academic Field(s) Environmental Science & Ecology

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Apply By Email

Job Description

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About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in

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1868, we have driven innovation, creating global intellectual, economic and social value.

We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

The mission of UC Berkeley's Stone Center for Environmental Stewardship is to create positive, long-lasting outcomes for people and the planet by collaboratively solving environmental challenges. We pursue this mission through three interrelated programmatic areas:

1. Living Labs: We connect place-based, innovative academic research with local expertise to solve real world problems on private, tribal, and public lands and waters.
2. Convenings & Collaborations: We catalyze unique collaborations and workshops to help solve our most pressing conservation challenges.
3. Trainings: We teach, train, and learn from students, faculty, and colleagues at UC Berkeley and beyond to cultivate current and future generations of conservation leaders.

Position Summary

Reporting to the Stone Center's Executive Director, the Deputy Director will play a critical role in strategically growing and sustaining the Center by cultivating new research projects, staff, partnerships, and funding. You are experienced in developing strategies, systems, and processes to facilitate interdisciplinary research collaborations that bridge the gap between science, policy, management, and community-centered conservation. You are eager to support students and faculty who are interested in pursuing community engaged research. You know how to build and sustain trust-based relationships and are passionate about developing projects from the ground up. You are familiar with the conservation landscape in California and motivated for your work to have a measurable impact. Together with the Executive Director, you will chart a course for the Stone Center's long-term growth and on-going success.

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Application Review Date

The First Review Date for this job is: 10/20/2025.

Responsibilities

Directs the design, implementation and administration of one or more large-scale, collaborative, interdisciplinary conservation projects with complete responsibility for administrative and programmatic activities, including identification of research priorities and management of financial and HR resources.

- Develops all the activities and relationships that will be needed for a program to succeed.
- Works with the Stone Center Executive Director and Faculty Co-Directors to develop structures for faculty, staff, partner, and student engagement, and recruits new team members as needed.
- Assesses program effectiveness, and recommends changes to content, policies, strategies, and procedures accordingly based in part on insights from similar programs in other locations.

Cultivates opportunities to advance work aligned with UC Berkeley's Institute for People, Parks, and Biodiversity, including identifying research goals, securing funding for new and existing projects, and developing mechanisms to engage new and existing staff, faculty, and students.

- Oversees the creation of research outputs, including papers.

Strategically develops partnerships with elected officials, government agencies, tribal leaders, non-profit members, journalists, and the broader public, including by making connections through the Stone Center Advisors.

- Works with partners to identify research priorities and form novel research collaborations.
- Shares research at conferences, seminars, and workshops.
- Identifies opportunities to convene partners, and develops and facilitates workshops that achieve collaborative outputs.
- Facilitates the efforts of various departments, managers, and outside constituencies to ensure interdisciplinary collaboration.

Participates in advanced program budgeting and accounting processes to support the long-term financial sustainability of the Stone Center and its programs.

- Works closely with administrative staff and affiliated faculty to coordinate with Campus Shared Services on matters related to financial and human resources support services.
- Works closely with the Executive Director to create long-term strategic and operational plans for

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the Center.

Identifies and pursues funding opportunities and revenue streams to support research in collaboration with the Executive Director, Faculty Co-Directors, and Advisors.

- Manages grants ensuring timely execution of deliverables and reports.

Develops opportunities for student engagement in the Stone Center.

- Builds an on- campus community through informal networking events for students and faculty.
- Brings speakers to campus to share their knowledge, experiences, and mentorship.
- Oversees the Stone Center Graduate Student Fellowship program and develops opportunities for post-doctoral fellows to engage with the Center.

Manages the production of high-quality reports, white papers, and perspective pieces on the work of the Stone Center.

- Works with communications staff and consultants on Stone Center materials.

Travels within California frequently to represent Stone Center and/or Living Lab research and scholarship, including to remote locations using a car; occasional longer trips in the Western United States and/or the East Coast.

Required Qualifications

- Experience in conservation science, research, policy, and practice.
- Advanced knowledge of administrative, human resources, and budget management principles and practices.
- Excellent oral and written communication skills.
- Advanced ability to think creatively and independently on concepts requiring advanced analytical skills.
- Advanced interpersonal skills and ability to work with a variety of groups to achieve results.
- Exceptional ability to work collaboratively with internal and external peers and managers.
- Highly skilled fundraising experience.
- Experience designing and facilitating workshops to engage researchers and community members.
- Travels within California frequently (~15-20%) to represent Stone Center and/or Living Lab research and scholarship, including to remote locations using a car; occasional longer trips in the Western United States and/or the East Coast (<10%).
- Doctorate in related area and/or equivalent experience/training.

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Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted annual salary range that the University reasonably expects to pay for this position is \$112,400.00 - \$163,200.00.

- This is an exempt monthly-paid position.

How to Apply

- To apply, please submit your resume and cover letter.

Driving Required

- Required to hold valid driver's license, have a driving record that is in accordance with local policies/procedures, and/or enroll in the California Employer Pull Notice Program.

Other Information

This position will be governed by the terms and conditions in the agreement for the Research and Public Service Professionals, represented by the UAW.

- This is not a visa opportunity.
- This position is eligible for some hybrid schedule. Exact arrangements are determined in partnership with your supervisor to meet role responsibilities and department needs, and are subject to change.

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Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

SB 791 and AB 810 Misconduct Disclosure Requirement: As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

Equal Employment Opportunity

The University of California is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or other protected status under state or federal law.

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To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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