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Posted Mar. 15, 2024, set to expire Nov. 9, 2024

**Job Title** Assistant/Associate Extension Agent (Agronomic

Crops)

St. Mary Parish Department Institution LSU AgCenter

Franklin, Louisiana

**Date Posted** Mar. 15, 2024

Apr. 15, 2024 **Application Deadline** 

**Position Start Date** Available immediately

Core Faculty Job Categories

Academic Field(s) Agricultural - General

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Apply By Email

**Job Description** 

#### POSITION VACANCY ANNOUNCEMENT

**Work Location:** The area to be served includes St. Mary, St. Martin and Iberia parishes. While this position will have responsibilities in the Southwest Region, the proposed domicile for this position is the St. Mary Parish Extension Office located in Franklin, Louisiana. The tri-parish region has more than 136,000 acres of sugarcane, 10,000 acres of soybeans, and over 6,000 head of beef cattle.

**Position Description:** This is a non-tenure track, agent level position (100% Extension ANR). The agent will serve as a point of contact and provide educational programing primarily focused on sugarcane production in St. Mary and St. Martin parishes as well as serve in the same capacity



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regarding soybean production in St. Mary, St. Martin, and Iberia parishes. In addition, the Agent will be expected to become familiar with other major commodities in the domicile parish and work with and support other agents assigned to that parish for those commodities. The Agent will provide stakeholders with research-based information and educational opportunities through a variety of delivery methods including on-farm visits, area-wide demonstrations, workshops, field days, and other educational meetings. The agent will establish advisory committees to identify clientele needs, develop extension programming, implement a system of program evaluation, and report program accomplishments and impacts annually. The Agent will disseminate LSU AgCenter recommendations through a variety of avenues which could include newsletters, factsheets, social media postings, newspaper and other popular press articles. In addition, the Agent will contribute to the web page of assigned parishes and assist in providing pesticide re-certification training. Involvement and participation with agriculturally-based organizations and associations such as Farm Bureau, Cattlemen's Association, and Master Gardener groups is expected for the agent to become fully engaged in the agricultural community. As an Extension employee, the Agent must be willing to continue professional development and remain current with agriculture and natural resources research and its application to programming. The incumbent is expected to be an effective team player, work cooperatively with other Extension faculty at the parish, region and state levels and perform other tasks that may be assigned by supervisor(s). The agent will work under the administrative supervision and direction of the parish chair and regional director. In order to attend and conduct trainings to meet the needs of clientele, this position requires some overnight travel and work on evenings and weekends.

**Qualification Requirements:** A baccalaureate degree in education, vocational education, agricultural sciences, family and consumer sciences/human ecology, biological or social sciences, recreation and leisure studies or closely related areas. Must have an undergraduate degree with an overall grade-point average of at least 2.5 (all GPA requirements based on a 4.0 system) and a 3.0 for graduate work attempted, if any, **or** master's degree with an overall grade-point average of at least 3.0 or a current grade-point average of at least 3.0 on at least 12 hours of graduate credit. The applicant must demonstrate effective oral and written communication skills. A Master's degree in a field listed above is desired. Experience in recruiting, training and supervising volunteers and experience in teaching and applying principles of leadership development to both youth and adults is also desired. Knowledge of public relations and the ability to cope with change are highly desirable characteristics. Ability to work with and through others is essential as is the ability to function with minimum supervision.

Salary and Benefits: Salary will be commensurate with education and experience. The LSU



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AgCenter has an attractive benefits package with a wide variety of benefit options. Benefits offered include retirement, multiple medical insurance options, supplemental insurances (dental, life, long-term disability, accident, vision, long-term care, etc.), Tax Saver Flexible Benefits Plan (saves tax dollars on some child care and medical expenses), university holidays (14 per year, typically includes a week off at Christmas), generous annual (vacation) and sick leave benefits, Employee Assistance Program, and possible educational leave and tuition exemption for coursework at campuses of the LSU System. Specific benefits depend on job category, percent effort and length of employment.

Conditions of Employment: A personal automobile and appropriate insurance coverage is required (travel allowance provided). Some work on evenings and weekends should be expected. A cell phone is required. Satisfactory completion of two specific graduate level extension courses (6 credit hours) generally required in the first two years of employment. Additionally, a faculty member who does not have a related master's degree must complete an additional 9 hours of related graduate level coursework in order to be promoted to associate agent and such promotion must occur in the first seven years of employment. An exception is that additional agent experience may be substituted for nine hours of coursework, but not for the two required courses.

Date Available: Upon completion of the selection process.

**Application Deadline:** April 15, 2024 or until a suitable candidate is identified.

**Application Procedure:** Apply online at <a href="https://lsu.wd1.myworkdayjobs.com/LSU">https://lsu.wd1.myworkdayjobs.com/LSU</a> (or through Workday for internal applicants) by attaching a cover letter with resume including a statement of professional interest and goals, official university transcripts, and two letters of reference. Paper, faxed or e-mailed application materials will not be accepted. In lieu of attaching the letters of reference, they may be sent directly to:



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Southwest Region ANR Coordinator

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Web site: www.lsuagcenter.com

The Louisiana Cooperative Extension Service is an Equal Opportunity Employer, and applications will be accepted without regard to race, religion, color, sex, national origin, age or disability. Information on Equal Employment can be obtained from the EEO and Civil Rights Coordinator, 103 J. Norman Efferson Hall, 110 LSU Union Square, LSU AgCenter, Baton Rouge, LA 70803. Phone 225.578.2258. It is the policy of the Louisiana Cooperative Extension Service to employ only United States citizens or aliens lawfully authorized to work in the United States.

The LSU Agricultural Center is a statewide campus of the LSU System and provides equal opportunities in programs and employment. An Equal Opportunity Employer.

#### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact